



Auxiliary Meeting Minutes

January 19, 2017

Present: Donna Bagdasarian, Bob Bagdasarian, Doreen Barlow, Donna Barre, David Butziger, Nick Butziger, Roz Butziger, Karen Caron, Normand Caron, Elizabeth Davis, Gary Davis, Charles Jenison, Bob Misenor, Tim O'Brien, Cindy Robert, Jim Robert, Glenn Rosera, Meg Rosera, Maureen VanHerpe, Robert VanHerpe

Guests: John Merrill

The Meeting was called to order at 7:10 pm by the Flotilla Commander with the Pledge of Allegiance and a moment of silence.

Topic	Discussion	Resolution / Next Steps
Remembrances	Glenn Rosera spoke about Harry Weir, a past Commander who passed seven years ago. Glenn introduced Harry's daughter Julie who presented the Flotilla with a donation of \$175.00 collected by her family.	
National/District Information	<p>The Salt Water Fishing Show will be held from March 10 – 12 at the Providence Convention Center. They have donated a booth for the Auxiliary.</p> <p>Sail Boston (Tall Ships) will be held June 17 – June 22 in Boston Harbor. Support for boats and members are being requested.</p> <p>The USCG is requiring assistance on Block Island from Memorial Day through Labor Day. Facility and crew needed Monday and Tuesdays 7am – 8pm. The detail would require routine patrol and working with the harbor master. Docking available at Champlain's. Rooms also available at Champlain's or the USCG station.</p>	<p>If you missed the sign up like contact Karen.</p> <p>Details in the works.</p> <p>Qualified crew or coxswains interest should contact Charles Jenison.</p>
Division/Information	<p>Awards:</p> <p style="text-align: center;"><u>Elizabeth Davis</u> Aids to Navigation Verifier Qualification Award</p> <p style="text-align: center;"><u>New Members Sworn In to the Auxiliary</u> Doreen Barlow</p>	
Secretary Report Donna Bagdasarian FSO-SR	The minutes of the December Flotilla Meeting were approved.	None
Treasurer Report Normand Caron FSO-FN	The Treasurer's December report was submitted and approved.	None

	Vice Flotilla Commander /Staff Reports	
HR – Human Resources Mary Quinn FSO-HR Debra Anderson AFSO-HR	<p>There are 52 members in the Flotilla going into the first of the year. John Merrill attended the meeting to check us out prior to transferring from Lowell, MA. We have one referral from Ken Shallcross (brother-in-law) who has been contacted and assigned a mentor.</p> <p>The flotilla sent a fruit/flower basket to Molly Murphy for get well wishes following her recent surgery.</p>	None
DV – Diversity Don Anderson FSO-DV	Nothing to Report	None
PE – Public Education Roz Butziger FSO-PE, IPFC	<p>Our PE classes start on February. We need help in every area especially with registration on the first night. Anyone interested in assisting or teaching should notify Roz. There will be navigation and knot training held in February so members can feel more comfortable helping out.</p> <p>The flotilla will also be holding the state boating course for the Little Rhody Boat Club on three Wednesday nights starting March 1st. If you can assist, please let Roz know soon.</p>	Let Roz know if you can help!
PA – Public Affairs Tim O’Brien FSO-PA	<p>Tim is marketing the classes to local marinas and will post on Craigslist and Facebook. There will be a short paid Facebook campaign closer to the start of classes and the budget is \$75.00</p> <p>Tim discussed the Valentines for Vets project where elementary school children make homemade cards to be delivered to Vets.</p>	Print out a flyer and post! Anyone can do this!
PV – Program Visitor Maureen Van Herpe FSO-PV	We need additional people to become PV’s. Easy program for new members to do. Maureen has been putting packets together for libraries and asked other members to also reach out to their local library.	Contact Maureen to get qualified or help putting together materials.
VE – Vessel Examination David Siesel FSO-VE	We will be doing Vessel Exams on Take a Kid Fishing Day at our marina on June 24 th . David is looking at other opportunities to make this a more stand out program.	Contact Nick for training if you are interested in this program
OPS – Operations. Charles Jenison FSO-OP	<p>IF any member wants to work on their crew qualification this year, they need to let Charles so he can order PPE equipment since the ordering deadline is in February.</p> <p>If you have PPEs, do not use until they are re-inspected.</p> <p>The flotilla is looking at a trip for the Flotilla in August to Mystic vs a rendezvous at Potter Cove. A deposit is needed now to put slips on hold, so the flotilla voted to do so since the cancellation is only \$25. A member survey was sent out to find out what members would like to do this year.</p> <p>There was discussion about monthly rendezvous in Potter’s Cove. Proposed dates are listed on the flotilla’s Google calendar.</p>	<p>Contact Charles with the size you need for PPEs.</p> <p>Send back you’re your member surveys!</p>

<p>Social Chair</p> <p>Maureen Van Herpe</p>	<p>Newport Playhouse Feb 24th</p> <p>Meeting/Dinner/Sleigh Ride?/Maple Sugar Demo at a Chepachet farm Mar 26</p> <p>Bowling/pizza possibly Apr 23</p> <p>Game night was proposed to be held on 1st & 3rd Friday/month in June, July and August. Other nights were also discussed such as one Thursday night instead of a Friday.</p>	<p>Contact Nick to sign up for Newport Playhouse.</p>
<p>MS – Marine Safety</p> <p>Gary Davis FSO-MS</p>	<p>Gary reminded members that workshops on marine safety will be presented at the upcoming DTRAIN in Newport.</p>	<p>None</p>
<p>Navigation Systems</p> <p>Mike Quinn FSO-NS</p>	<p>No report</p>	<p>None</p>
<p>Info Services /Computer Services</p> <p>Mike Quinn FSO-CS, FSO-IS</p>	<p>Karen is implementing a reward program wherein if members report their 7029 hours timely, they will be entered into a monthly drawing to win a prize and also a larger gift at the Change of Watch. To be eligible you must have submitted your hours by the 15th of the following month.</p>	<p>If you don't know how contact Mike, Nick or Karen</p>
<p>Materials</p> <p>Mike Quinn FSO-MA</p>	<p>All orders completed.</p>	
<p>MT Membership Training</p> <p>Nick Butziger FSO-MT</p>	<p>Only 5 out of 52 members who are continuing with their membership did not complete mandatory training last year which is above average for a flotilla. However for last year we missed the mark for a citation.</p> <p>Nick gave a demonstration was given for how to complete the 7029 form online.</p> <p><u>99A</u> for Elected and appointed staff only to report time performing National, District, Division and Flotilla position duties. Includes all time spent for preparation and travel for these duties.</p> <p><u>99B</u> Report time for preparation and travel in support of missions reported on 7030 and 7038.</p> <p><u>99C</u> Report time for marine safety, marine environmental protection, commercial fishing vessel, uninspected passenger vessels and uninspected towing vessels.</p> <p><u>99D</u> Report time as a trainee, other than attending a workshop. Includes time for preparation, study, homework, travel.</p> <p><u>99E</u> Report time for Auxiliary and CG support working on committees or attending meetings and includes preparation and travel.</p> <p>See under other departments for training opportunities to help with PE/VE/PV</p>	

CM Communications Nick Butziger FSO- CM	No Report	None
Old Business	<p>Karen is implementing a mentorship program for new members of the Flotilla and is looking for more people to step up. She has four volunteers to date who will help develop members. The volunteers are Karen, Nick, Derek, and Ken.</p> <p>Cindy suggested a “mentor the mentor” class.</p>	<p>Email Karen to volunteer.</p> <p>Nick will do a presentation at the February Meeting</p>
New Business	<p>The Flotilla meetings will move to the 2nd Thursday of the month.</p> <p>Feb 9 @ Kent Hospital Mar 26 (tentative meeting maybe April instead) May 18 June 24 with steak fry July 14 Aug 10 Sept 14 Oct 12 Nov 9 Dec 3 (Change of Watch)</p> <p>David has developed a program that would recognize members in PE/VE/PV/OPS/NAV programs for outstanding contributions/continuing commitment.</p>	<p>Check the online calendar or emailed calendar.</p>
Good of the Auxiliary	None	

The meeting was adjourned at 9:23 pm. The next meeting is at 7:00 pm on February 9th in Auditorium A at Kent Hospital.

Respectfully submitted; Donna Bagdasarian