

**Auxiliary Meeting Minutes**

**October 19, 2017**

Present: Bob Bagdasarian, Donna Bagdasarian, Doreen Barlow, Donna Barre, Dave Butziger, Nick Butziger, Roz Butziger, Karen Caron, Normand Caron, Elizabeth Davis, Gary Davis, Dennis Gallagher, Charles Jenison, Vanessa Jenison, Bob Misenor, Steve O'Rourke, Bob Pardi, Debbie Pass, Mary Quinn, Mike Quinn, Glenn Rosera, Bob VanHerpe, Tom Wilcox, Irving Wood

Guests: VCDR Arnie Geller, Peter August, Andrew Dunn, Miriam Keithan, Stephanie Keithan, Carol Misenor , Enis Pardi, Jeanne Vetter Jay Wilkins, Linda Wilkins

The Meeting was called to order at 7:17 pm by the Flotilla Commander with the Pledge of Allegiance and a moment of silence for departed members.

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| **Topic** | **Discussion** | **Resolution / Next Steps** |
| **Guests Introduced** | VCDR Arnie Geller was in attendance to represent the Division for the Flotilla Elections.  Drew Dunn was introduced by Glenn Rosera. He is doing his senior project on the Auxiliary and Glenn is acting as his mentor. |  |
| **Flotilla Elections**  **National/District Information** | VCDR Geller led the election for 2018 Flotilla Commander and Vice Commander. David Butziger was the only candidate for FC and there were no nominations from the floor. Scott Gardner was the only candidate for VFC and there were no nominations from the floor. VCDR Geller directed the Secretary to cast one vote for each according to their positions. **Congratulations to our new leadership for 2018.**  Results from the Division election held September 26th. Jan Koleszar and Marcus Mitchell were elected Commander and Vice Commander respectively.  Direction from the Uniform Board: Beginning November 1, members can wear sleeves folded up or left down. Cold weather hats are approved again for active duty. There is still no wearing of shorts in the Summer. The Auxiliary District has to mirror the USCG. |  |
| **Division/Information** | Awards/Recognitions - None |  |
| **Secretary Report**  **Donna Bagdasarian FSO-SR** | The minutes of the September Flotilla Meetings were approved. | None |
| **Treasurer Report**  **Normand Caron FSO-FN** | The Treasurer’s September report were submitted and approved. | None |
|  | **Vice Flotilla Commander /Staff Reports** |  |
| **HR – Human Resources**  **Mary Quinn FSO-HR**  **Debra Anderson AFSO-HR** | Mary reviewed the membership process for the benefit of the attending guests. | None |
| **DV – Diversity**  **Don Anderson FSO-DV** | Nothing to report. | None |
| **PE – Public Education**  **Roz Butziger FSO-PE, IPFC** | The PE classes will start on Monday 2/26. We will be holding 3 courses; Boating skills and Seamanship, Sailings and Coastal Navigation. We need instructors to help teach the classes even if you can only teach part of a class, we need your help. | None |
| **PA – Public Affairs**  **Tim O’Brien FSO-PA** | Launch new project to keep Facebook updated continuously daily weekly monthly as well as other social media Outlets response so far has been well received. |  |
| **PV – Program Visitor**  **Maureen Van Herpe FSO-PV** | Nothing new to Report. |  |
| **VE – Vessel Examination**  **David Siesel FSO-VE** | Nothing new to Report. |  |
| **OPS – Operations.**  **Charles Jenison FSO-OP** | Mike, Nick and Derek’s boats are still out on the water. Cold weather protocol will be launched soon. |  |
| **Social Chair**  **Maureen Van Herpe** | The flotilla choose The Village Haven in Forestdale as the location for the November 5th Chicken Dinner. Members should sign up ASAP. Cost will be $17.00 per person.  The Change of Watch luncheon will be held on Dec 10 @12:00 at Finn’s Harborside. More details to come. |  |
| **MS – Marine Safety**  **Gary Davis FSO-MS** | Nothing to report. |  |
| **Navigation Systems**  **Mike Quinn FSO-NS** | Flotillas 76 and 78 participated in documenting pilings w/ day beacons. Mike noted that Melville/Portsmouth Harbor has great day beacons manufactured by the marina. Greenwich Bay light #8 is now on the NOAA chart.  New member Dennis Gallagher joined Mike and his team on Wednesday the 18th for their weekly patrol. Dennis had the honor of turning on the Hog Island Light. |  |
| **Info Services**  **/Computer Services**  **Mike Quinn FSO-CS, FSO-IS** | Mike reminded folks that mandatory training reports indicate that green is good and red is bad. Please report your hours monthly. PA hours are not coming in! They need to be reported on a 7030 category 10. |  |
| **Materials**  **Mike Quinn FSO-MA** | Make sure you order soon for the PE as the warehouse shuts down in December and let Mike know if any training material is required. |  |
| **MT Membership Training**  **Nick Butziger FSO-MT** | Nick would like to host a refresher VE night. He reminded members that participated earlier this summer have not yet sent in the answers to the quiz he sent out.  Instructor training will also be scheduled for members who would like to get involved in the Public Education Classes.  He would also like members to train for communications since the stations are asking for more Watch Standers.  Given the number of members there are not many boats registered as a Facility. A reminder that a boat over 17’ can be a Facility (allegedly sailboats included). Some requirements on having the boat registered as a Facility are: 2anchors for safety, lots of dock line (shortest line is the length of boat, other lines 2x length, extra fire extinguisher, towing line (100 ft.), search light, charts of the area, first aid kit, compass. The boat also needs to be examined by a Vessel Examiner. **The Flotilla is also in need of more coxswains and crew members and training will be scheduled as members request it.**  Nick also reviewed the USCG AuxDirectory website. Members are encouraged to use their Auxiliary Member ID number to create a log in/password to get into the Auxiliary Directory and keep your information up to date. |  |
| **CM Communications**  **Nick Butziger FSO-CM** | The radio will be inspected very soon. |  |
| **Old Business** | None |  |
| **New Business** | None |  |
| **Good of the Auxiliary** | Bob VanHerpe thanked Karen for her commitment as Commander. |  |

The meeting was adjourned at 8:10 pm. The next meeting is 7:00 pm on November 9th.

Respectfully submitted; Donna Bagdasarian