



Auxiliary Meeting Minutes

February 18, 2016

Present: Debra Anderson, Don Anderson, David Butziger, Nick Butziger, Roz Butziger, Karen Caron, Elizabeth Davis, Gary Davis, Charles Jenison, Vanessa Jenison, Bob Misenor, Steve O'Rourke, Mike Murphy, Molly Murphy, Alex Palazzo, Cynthia Robert, Derek Robert, Jim Robert, Glenn Rosera, Ray Young

Guests: Steven Engle BOSN3 (Commander Castle Hill Station), Marcus Mitchell SO-DV, Jane Eaton (guest of Charles Jenison), Carol Misenor

The Meeting was called to order at 7:00 pm by the Flotilla Commander. The Pledge of Allegiance and a Moment of Silence was led by the Vice Flotilla Commander.

Topic	Discussion	Resolution / Next Steps
Remembrances	None	
National/District Information	<p>Karen reported National Commodore is heavily emphasizing timely reporting of hours, missions, etc. Mandatory trend reports are being generated on a monthly basis. The want to stop seeing all of the reports done in the fourth quarter.</p> <p>An analysis project is ongoing to see what we can do to support the local Coast Guard stations more than the Auxiliary is doing now. The Commodore is committed to remove barriers if they are getting in the way of Auxiliary support.</p>	Keep reminding members to report their hours!
Division/Information	<p>Pat Cunniff DCDR has two goals for the year. The first is to get more two-way communications between staff officers and their division counterparts and the second is to install a mentoring program for new members so they don't get lost in the "system" and help them contribute to the Auxiliary programs they are interested in.</p> <p>Reminder to sign up to stand watch at the Saltwater Fishing Show, February 26-28. Parking will be reimbursed if you save your receipt. Carpooling is encouraged.</p> <p>D-TRAIN website has opened to sign-up for workshops, etc. Location: Groton, CT, April 1st-3rd.</p> <p>Don't forget about the AUXFIT challenge between District 1 Northern and District 1 Southern. The challenge takes place from January 11 – March 25, 2016.</p> <p>Awards:</p> <p>Annual Service Performance Award for Vessel Exam/Program Visitor was awarded to Nick Butziger.</p> <p>Sustained Auxiliary Service Award (Awarded for 750 hours of service) were awarded to:</p>	Flotilla Officers are being made aware of this by the FC.

	David Butziger – Fourth Award Roz Butziger – Sixth Award Gary Davis – Fourth Award Derek Robert – Fourth Award	
Secretary Report Donna Bagdasarian FSO-SR	The minutes of the January Flotilla Meeting were approved. Members like the new format. Great job Donna!	
Treasurer Report Normand Caron FSO-FN	The Treasurer’s January report was submitted and approved.	
Vice Flotilla Commander /Staff Reports		
HR – Human Resources Mary Quinn FSO-HR Debra Anderson AFSO-HR	Mary reported the Flotilla has 54 members. Congratulations to Mike and Molly Murphy and Alex Palazzo who received their member numbers. Debra Anderson has been appointed as the “Sunshine Lady” for the flotilla. We want to share in your news good and not so good. She will be sending get well notes, haven’t seen you notes and also getting in touch with our retirees. If you have any news you would like to share or know of any concerns regarding members, please contact her. We don’t want to be intrusive, just caring!	An email will be sent to all of the members introducing Debra and her mission.
PE – Public Education Roz Butziger FSO-PE, IPFC	Roz stated that PE will start on March 14 th at Toll Gate High School. She needs help/assistance with these classes for set up, refreshments, clean up. She still needs more instructors and assistants and gave out a list of classes. Roz recruited Steven Engle(TBD) to teach a class at the PE.	Members will inform Roz tonight if they are able to assist with instructing.
PA – Public Affairs Glenn Rosera FSO-PA Tim O’Brien AFSO-PA	Glenn will get to West Marine and ask them to put the flyers at their checkout counters. Karen has contacted Adam at Brewer but has not seen anything in the email. Derek forwarded her the email addresses of the other RI marinas in the Brewer system. Bob Misenor has not made contact with the Valley Breeze but will do so this week. Looking forward to Tim’s report on Facebook ads.	Glenn will go to West Marine Karen will follow up with Adam at Brewer next week. Bob will call the Valley Breeze
PV – Program Visitor Maureen Van Herpe FSO-PV	Maureen did 5 program visits to get the flyers into the boxes	
VE – Vessel Examination Derek Robert FSO-VE	Derek reported there will be a VE training day for members would like to become Examiners this year in March on a Saturday to be determined.	
OPS – Operations. Charles Jenison FSO-OP	Charles discussed the PPE re-inspection timetable for patrols this season.	

Social Committee Tim O'Brien – Chair Charles Jenison Glenn Rosera Maureen Van Herpe	<p>21 members and guests attended the viewing party for The Finest Hour on Sunday January 31st and 19 were able to have a bite at Not Your Average Joe's afterward. It was a good time!</p> <p>The Newport Playhouse reservation was also discussed. March 4th has been decided upon and a final call will go out shortly.</p>	Email to be sent.
MS – Marine Safety Gary Davis FSO-MS	Gary firmed up the date for this first presentation of the year regarding Marine Safety which will be at the March 10 th meeting.	
Navigation Systems Mike Quinn FSO-NS	<p>Monday evening WEBEX training continues every other Monday. The Nav. Systems website is www.uscgaan.com</p> <p>Mike will be part of the PATON presentation at the DTRAIN in April.</p>	
Info Services /Computer Services Mike Quinn FSO-CS, FSO-IS	<p>All of the hours submitted to Mike have been input in the system. There has been very little reporting so far this year. Karen stressed the importance of timely reporting in Mike's absence at the meeting especially with regards to the Commodore's goals.</p> <p>Members should check out website for links to lots of information.</p>	
Materials Mike Quinn FSO-MA	All materials have been ordered for the PEC classes	
MT Membership Training Nick Butziger FSO-MT	<p>Crew training is being conducted most Thursday evenings and email reminders are sent out for each session.</p> <p>Saturday, February 27th there will be computers available at headquarters for members who need help taking the two FEMA mandatory training classes.</p> <p>A One hour TCT refresher workshop was held after the meeting for coxswains and crew members and anyone else interested.</p>	
CM Communications Nick Butziger FSO-CM	Nothing to report.	
Old Business	None	
New Business	Marcus Mitchell SO-DV read the diversity policy statement and directed members. He volunteered to hold the mandatory training sessions on diversity and sexual harassment.	
Good of the Auxiliary	None	

The meeting was adjourned at 8:10 pm and followed by the 1 hour TCT Training. The next meeting is March 10 at headquarters and on the second Thursday to not interfere with the PE Classes.

Respectfully submitted, Karen Caron