



Auxiliary Meeting Minutes

January 21, 2016

Present: Donna Bagdasarian, Robert Bagdasarian, Nick Butziger, Roz Butziger, Karen Caron, Norm Caron, Elizabeth Davis, Gary Davis, Charles Jenison, Vanessa Jenison, Bob Misenor, Steve O'Rourke, Mary Quinn, Mike Quinn, Cynthia Robert, Derek Robert, Jim Robert, Glenn Rosera, Meg Rosera

Guest: Alex Palazzo

The Meeting was called to order at 7:10 pm by the Flotilla Commander. The Pledge of Allegiance and a Moment of Silence was led by the Immediate Past Flotilla Commander.

Topic	Discussion	Resolution / Next Steps
Remembrances	Roz and Karen asked that all present remember the fallen service men, and asked that we keep Nick, Glenn, Mike and their families in our thoughts as they have recently lost family members.	
District Information	Karen stated that there is an AUXFIT challenge between District 1 Northern and District 1 Southern. The challenge is to promote a healthier lifestyle. The challenge takes place from January 11 – March 25, 2016.	
Change of Watch	<p>Karen, Norm, Mike and Mary attended the District Change of Watch this week. They met the Director of ATONS. At the Change of Watch, it was announced that Pat Cunniff is the new Division Commander and Arnie Geller is the new Vice Commander. Mike Quinn was sworn in as a Division Officer as well.</p> <p>Because this Flotilla was so active over the past year, we were mentioned in several speeches and the District appreciates our service.</p> <p>The Deputy Sector Commander spoke about two solo swims in our Sector and singled out the crew of the Nasha III for its help on the Aquidneck Island Swim.</p> <p>Numerous awards were presented to our Flotilla. Members received 8 individual awards and one Flotilla award. Mike stressed that we are eligible for these rewards by reporting our hours. Karen presented those awards this evening.</p> <p>Mike Quinn – Outstanding Member Training Instructor Aid and Outstanding Aid Verifier Nick Butziger – Outstanding UPV Award, Outstanding PE Instructor, Outstanding Member Training Instructor. Nick had the most division hours.</p> <p>Derek Robert – Outstanding Individual Vessel Safety Check award. Derek completed 142 individual vessel safety checks.</p>	<p>Members are asked to keep track of their flotilla hours and to submit on the 7029.</p>

	<p>Karen Caron – Outstanding PE Instructor Aide.</p> <p>Roz Butziger – Outstanding Individual Public Affairs. Roz had the most with 371 hours.</p> <p>The North Star Flotilla received an award for Outstanding Public Affairs. 530 hours were</p>	
<p>Secretary Report Donna Bagdasarian FSO-SR</p>	The minutes of the December Flotilla Meeting were approved.	
<p>Treasurer Report Normand Caron FSO-FN</p>	The Treasurer’s year-end report was submitted and approved.	
Vice Flotilla Commander /Staff Reports		
<p>HR – Human Resources</p> <p>Mary Quinn FSO-HR Debra Anderson AFSO-HR</p>	<p>Mary stated that the Flotilla has 51 members. Three new to the flotilla are Mike and Molly Murphy and Alex Palazzo (guest) who is transferring from 72.</p> <p>Bob Bagdasarian’s transfer to Flotilla 76 is official.</p> <p>Nine members left the flotilla for various reasons. Those include Bob Pardi (retirement), Gordon Briggs, Richard Gallipeau, Brian Lagergren, Bill Landry, William Naughton, Enis Pardi, Rob Rosera and Joyce Scotto.</p> <p>Mike stated that there are new enrollees however he has heard that other flotillas are not returning calls to them and we are getting members because Mike is going the extra mile.</p>	Members will thank past members for their service if they are seen.
<p>PE – Public Education</p> <p>Roz Butziger FSO-PE, IPFC</p>	<p>Roz stated that PE will start on March 14th at Toll Gate High School. She needs help/assistance with these classes for set up, refreshments, clean up. As well, she needs more instructors and gave out a potential list of instructors. There will be 3 classrooms; Boating Skills & Seamanship, Sailing Skills & Seamanship, and Navigation (beginning to advanced). Advertising for the classes will be at the Salt Water Fishing Show February 26 – 28 as the Flotilla will be present. We will not be at the Providence Boat Show so no advertising will take place there.</p> <p>PE schedules were distributed.</p>	<p>Members will inform Roz tonight if they are able to assist with instructing.</p> <p>Members will distribute flyers as they can.</p>
<p>PA – Public Affairs</p> <p>Glenn Rosera FSO-PA Tim O’Brien AFSO-PA</p>	<p>Glenn will distribute materials to stores and boat clubs such as Salks and West Marine. Members were asked to put up flyers where ever they can.</p> <p>A 10% discount will be given to any Brewer member who attends the PE courses. Derek also suggested sending an email</p>	<p>Donna will distribute to West Marine in Seekonk and Brewer Cove Haven in Barrington. Alex will place flyers at RIC.</p> <p>Karen will contact Adam at Brewer. Derek will send</p>

	<p>to other contacts at Brewer.</p> <p>Bob Misenor will make contact with the Valley Breeze to request advertising be placed well in advance of the upcoming trainings and also will see if advertising can be had for free.</p> <p>Roz stated that she would like ideas for her upcoming articles for the Beacon.</p> <p>Mike stated that he will put a link to the Flotilla Facebook Page on the website. He also stated that we can use the group email (northstarflotilla@googlegroups.com) to post information to other members. Your email info would need to be correct in AUXDATA.</p> <p>The question was asked if we know how attendees from previous PE classes learn about them. Roz stated that based on comments received, it is by word of mouth.</p> <p>It was noted that Flotilla 78 uses Craigslist to advertise. Karen stated that she does the same. It was also suggested that we use the "Cumberland Yard Sale" which is a Facebook page and ask members who belong to any other general page to also share.</p>	<p>Brewer contact info to Karen</p> <p>Tim has a budget of \$50 for a trial Facebook ad to use for sponsored ads.</p>
<p>PV – Program Visitor Maureen Van Herpe FSO-PV</p>	<p>Deferred as Maureen was not present.</p>	<p>Karen will contact Maureen regarding getting the flyers into visitor boxes.</p>
<p>VE – Vessel Examination Derek Robert FSO-VE</p>	<p>Derek stated that it is too cold and too early to begin vessel examinations. There will be 3 VE days at minimum. A refresher course will be held on May 21st. Saturday June 4 is a VE day and Sat June 25 will be a VE day at Brewer yards. This is also Take a Kid Fishing Day. It was suggested that we could hold a larger VE day if anyone wants to volunteer to run it. Mike stated that he has found that Sundays work better for VE. He also stated that having USCG Boat(s) on site draws attention.</p>	<p>Charlie will see if some USCG boats can be available at Brewer for any of the VE events. Mike will investigate having a buoy tender as well on site.</p>
<p>OPS – Operations. Charles Jenison FSO-OP</p>	<p>Charlie stated that there will be a Castle Hill Training Day this year, TBD and a Flotilla SAR day.</p>	<p>Charlie will invite the Commander of the Castle Hill station to the February meeting (pot luck and 1 hour TCT training).</p>
<p>Social Committee Tim O'Brien – Chair Charles Jenison Glenn Rosera Maureen Van Herpe</p>	<p>Tim O'Brien has been named as the head of the Social Committee. There was discussion about an annual flotilla cruise and discussion about if it should be week-long or a 3 day weekend? Folks are concerned about having a destination plan soon so that reservations can be made.</p> <p>The group was invited to view the movie The Finest Hour on Sunday January 31st for the 1:45 matinee and discussion about where to go for dinner following. Not Your Average Joes and West Valley Inn will take reservations.</p>	<p>Tim and Charlie will organize and a survey will be submitted to members asking for their suggestions.</p> <p>Karen will send an email with details and ask that all RSVP.</p>

	The Newport Playhouse was also discussed. The plays are on Friday evenings in Newport and start February 19 th . The price per couple is \$68.00. If people want to attend and the crowd is too large, we may need to make reservations for two tables. March 4 th is a possible date.	Anyone with ideas for “fun stuff” should contact Tim, Glen, Charlie or Maureen.
MS – Marine Safety Gary Davis FSO-MS	Gary stated that he has 15-20 minute presentations prepared for introductions/refresher for Marine Safety. The first will be covered on March 10 th . Some topics include marine environment protection and Good Mate. There are 9 manuals for Marine Safety. Volume 1 has good introductions to marine safety.	Anyone with topic ideas for marine safety should contact Gary.
Navigation Systems Mike Quinn FSO-NS	Mike stated that the Monday evening Web Ex trainings have begun. If you miss one, they will be posted for viewing later. You can view topics of interest to you. They are not mandatory and no registration is necessary. You can also learn Chart Updating procedures. The Nav. Systems website is www.uscgaan.com Mike also spoke about Nav systems and OpenCPN which is a free software project that functions as a chart plotter and navigation software. You can upload up to date charts from NOAA and can use them on your laptop.	
Info Services /Computer Services Mike Quinn FSO-CS, FSO-IS	Mike reviewed member hours submitted for 2015 and encourages all to track their 2016 activity. Karen suggested that members track their hours either on the paper calendar that she submitted or on the copies of the 7029 that she submitted. You can also report a summary of your hours to Mike.	
Materials Mike Quinn FSO-MA	Mike stated all of the materials for the PE classes are available. If anyone needs anything, Mike can have items shipped directly to your home.	
MT Membership Training Nick Butziger FSO-MT	Nick distributed the 706 Crew Training schedule. Nick also discussed situational awareness, discussed the difference between captain and coxswains. He encouraged all to train for bad conditions so that they are prepared. He stated that the Auxiliary Boat Crew Members need to hold high standards stressing that the Auxiliary is not for recreation while on patrol.	
CM Communications Nick Butziger FSO-CM	Nothing to report.	
Old Business	If anyone is interested in giving Finn’s Harborside a review, go to a Yelp website to do so.	
New Business	Donna questioned at an earlier time if the Flotilla has procedure manuals or safety manuals for the building as this is something that she handles at her job. Karen responded and members agreed that a fire plan / evacuation plan would be good to have.	Donna will create a draft that others can give their input on.
Good of the Auxiliary	Mary stated that she has books by author Michael Tougas who wrote the <u>The Finest Hour</u> if anyone is interested in them.	

The meeting was adjourned at 9:01 pm. The next meeting is February 18 at headquarters and is Pot Luck.

Respectfully submitted, Donna Bagdasarian