

7029 Code Use Guidance

<p>USE 99A</p>	<p>For <u>Leadership Time</u>. If you are an elected or appointed officer (Except MS Officers) and undertaking non-mission activities to fulfill the responsibilities of your position including such things as:</p> <ul style="list-style-type: none"> • Preparation for and attending Flotilla, Division, District or National Meetings • Meeting or communicating with prospective members, • Communicating with members interested in qualification in your program area • Mentoring • Email, phone calls and records management for your program area • Preparing reports for meetings or for staff officers at a higher organizational level • Travel to and from meetings or conferences • MS Officers should file and ANSC 7030 form with mission code 70K for the above listed activities
<p>USE 99B</p>	<p>For hours not otherwise reported on ANSC 7030, ANSC7038 or ANSC7046 related to <u>Recreational Boating Safety Missions</u> including:</p> <ul style="list-style-type: none"> • Preparation for PA (10), PE (14), UMDV(11), VE(91), AUXMP(1,2,3,22a), ATON(30,31,32), ICE(53), RN(29), SAR(23,24) Missions (including boat and aircraft prep) • Travel to and From the above listed missions (except when trailering) • Post- Mission record preparation and reporting • AUXMP training (22a) Mission Preparation, travel to and from mission and post-mission recordkeeping
<p>USE 99C</p>	<p>For hours not otherwise reported on ANSC 7030 or ANSC 7038 related to <u>Marine Safety and Environmental Protection Missions</u> including:</p> <ul style="list-style-type: none"> • Preparation for CVS (80), MEP(28), MS(70,80, 91c through 91g) missions • Travel to and from the above listed missions • Post-mission record preparation and reporting • Travel to and from MS Training and PQS missions including study/ preparation time
<p>USE 99D</p>	<p>For hours not otherwise reported on ANSC 7030 for <u>Member Training (06)</u> or ANSC 7039 for Workshops including:</p> <ul style="list-style-type: none"> • Time spent preparing to give Auxiliary MT Courses (Instructor only) • Time spent in Member Training classes (Trainees) including AUXOP Course, ICS, C-School, FC Academy or other Auxiliary Courses (except Auxiliary Workshops such as TCT which is reported on a Workshop Attendance form) • Time spent preparing for, studying or doing homework for a class. • Time spent taking on-line courses and on-line examinations • Time spent travelling to and from Auxiliary MT Courses • Time spent on MS Training should be filed on an ANSC 7030 using mission code 70U. • Time spent on PA Training should be filed on an ANSC 7030 using mission code 10G.
<p>Use 99E</p>	<p><u>General and CG Support (Logistics):</u> For hours not otherwise reported on an ANSC7030 form or other Administrative activities not related to an elected or appointed position including:</p> <ul style="list-style-type: none"> • Preparation for CGADMN (08), CGOPS(01,20,21,22,26,54b, 55b), GOVSUP (41,42,43), HS(93), IA(60), LO(65), OR (85), and UREC(09,90) missions. • Travel to and from the above listed missions • Post Mission Recordkeeping and Reporting • Participation in Flotilla, Division, District, National or CG Committees when not an elected or appointed officer • Preparation for and travel to and from above mentioned committee meetings

	<ul style="list-style-type: none">• Attendance at meetings and conferences (as a General Member)• Preparation for and travel to and from the above mentioned meetings and conferences• Mentoring
MILEAGE and EXPENSES	Expenses include parking and tolls for day-missions Expenses include lodging and meals for overnight missions DO NOT include gas an mileage costs (\$0.00/ mile) in Expenses